

**MAPLE PRIMARY SCHOOL**  
**SNOW ARRANGEMENTS 2018/19**

**The following arrangements will apply in the event of a moderate / heavy overnight fall of snow:**

I will make a decision on whether to open or close the school by 6.30 a.m.

This decision will mainly be based on the following three factors:

- a) The condition of the main roads near the school.
- b) The current weather conditions and
- c) The weather forecast for the rest of the day.

Providing that the main roads are reasonably clear and there is not a moderate / heavy fall of snow occurring at 6.30 a.m, then the school will probably remain open.

If I make the decision to close the school, parents will be informed by email, a message will be placed (by Amanda) on the home page of the school website (Noticeboard section on Home Page) and if possible a message will be left on the school's answer phone.

**Please check the school website to see whether or not the school is closed.**

If you need a call before 6.30 a.m. (to let you know whether or not the school is closed) please let me know, and I will endeavour to call you at your preferred time.

In the event of the school staying open please make an earlier start on your journey, if this is possible.

If you do not live within a reasonable walking distance of school and it is not possible to travel to school by car, or to do so would pose a significant safety risk, then please delay your journey until after the morning rush-hour. If it is then still not possible to travel, please review the situation late morning and, if necessary, at noon, and then travel to school if you can.

If, due to the weather conditions, you cannot drive to school, but you live within a reasonable walking distance of a railway station and the trains are running, then please try to travel by train, either to the main St. Albans Station (services from Harpenden and Luton) or to St. Albans Abbey (services from Leighton Buzzard, Park Street and Bricket Wood).

There may well have to be some doubling up of classes depending on when staff arrive. It would be appreciated if Teaching Assistants who act as Cover Supervisors would assist where needed (not necessarily in your usual class), if required. Parents will be offered a flexible opening time up to 9.30 a.m.

In the event of an overnight fall of snow, we will endeavour to keep the school open. However, I repeat that no one should try to travel to school if doing so would pose a significant safety risk. Please take great care in the school car park and the roads/pavements around the school, which can remain very icy for days.

If you have any queries, or wish to discuss individual circumstances, then please see me. Thank you, in advance, for your support in hopefully keeping our school open.

Tim